



## Successor Incentive Solar (SuSI) Program Competitive Incentive Solar (CSI) Program CSI Extension Request Checklist

Pursuant to **14:8-11.5 (i)**, solar facilities registered in the CSI program may be eligible for one six-month extension at the discretion of the CSI Program Manager, as determined on a case-by-case basis. All extension requests must be submitted in the CSI online registration portal on or before the expiration date, noted in the CSI conditional acceptance letter. For net-metered solar facilities and all grid solar facilities, the CSI Program registration manager will consider whether the registrant has submitted timely quarterly Milestone Reporting forms.

CSI solar facilities must receive permission to operate from the relevant EDC or PJM Interconnection, LLC and submit a Final As-Built (Post-Construction Certification) packet prior to the expiration date. CSI solar facilities that do not submit a Final As-Built packet with permission to operate on or before the expiration date may lose their SREC-II qualification.

Extension requests that are submitted after the expiration date will not be considered and the CSI registration will be cancelled.

### Extension requests must demonstrate the following:

- 1) The delays for not completing the installation of the solar facility by the expiration date were due to extenuating circumstances.
- 2) Evidence that the facility has made progress toward completion, and the likelihood of timely and successful completion of the solar facility.

### Developers and owners seeking an extension must submit the following documentation in the CSI portal on or before their expiration date:

- A **Cover Letter** explaining the reason for the delay in completing the solar installation.
- Date-stamped **evidence that project representatives attempted to communicate with local code officials** (e.g., emails with the local code officials requesting an inspection); or, if the project has already passed local code inspections, include copies of permits.
- For Net-Metered Solar Facilities, a copy a Complete Part I Interconnection Application approval** (Approval to Interconnect) from the EDC and/or evidence that the application to energize (Part II of the interconnection application) was submitted to the EDC.



## Successor Incentive Solar (SuSI) Program Competitive Incentive Solar (CSI) Program CSI Extension Request Checklist

- For **Grid Solar Facilities**, **copies of all interconnection-related correspondence between the project and PJM Interconnection** and its agents, including any interconnection applications, any draft or executed study agreements, evidence submitted to meet PJM milestones, and any other interconnection materials or correspondence between the project developer and PJM, the relevant agent, or utility.
- Date-stamped **photographs of the solar equipment**
- All registered net-metered and grid supply solar facilities will be required to submit a **Milestone Reporting form** as part of their extension request packet. Timely submission of quarterly Milestone Reporting forms will be taken into consideration by the CSI Program for projects seeking an extension.
- Any additional information as may be requested by the CSI Program Manager for purposes of determining a project's eligibility for an CSI extension.

If the extension is granted, the CSI Program Manager shall provide a new conditional CSI registration expiration date, six months from the expiration of the original conditional registration.

Any CSI solar facility that would like to submit a request for a second extension must submit a petition to the Board Secretary, for consideration. Instruction for submitting a petition can be found on the NJ Clean Energy website under the [NJBPU Homepage](#).

### Contact Information:

**Successor Solar Incentive (SuSI) Program  
Competitive Solar Incentive (CSI) Program  
New Jersey's Clean Energy Program  
c/o TRC  
317 George Street, Suite #520  
New Brunswick, NJ 08901  
[njreinfo@njcleanenergy.com](mailto:njreinfo@njcleanenergy.com)**