

New Jersey's Clean Energy Program
Pay for Performance
Partner Conference Call Minutes
Wednesday, June 27th, 2018 2:00-2:30pm (EST)

Conference Call:

Call-in #: **877-304-9323**

Access Code: **3197619**

1. Documents & Tools: Partner Portal

- a. P4P EB: Weather files updated through 6/1/2018
- b. Upcoming FY19 July 1 Document Updates:
 - i. Application, Installation Agreement, Incentive Request Forms (mostly for date changes)
 - ii. P4P EB:
 1. Program Guidelines – v4.3 updated for:
 - a. NJ Protocol changes including lighting runtime hours, adjustment factors for lighting controls, and measure lifetimes.
 - b. Addition of BMS simulation guidance
 - c. Addition of Elevator simulation guidance (see tech topic below)
 - d. Minor update to HVAC Derating
 - e. Incorporation of previous year's addendums (e.g. Gas Water Heating minimum efficiencies)
 2. ERP Tables and ERP Template – version updates to reflect above
 - iii. P4P NC:
 1. Program Guidelines – v4.2 updated for:
 - a. NJ Protocol changes for measure lifetimes.
 - b. Addition of Elevator simulation guidance (see tech topic below)
 - c. Edits to lighting control simulation guidance (see addendum below)
 - d. Incorporation of previous year's addendums (e.g. energy neutral modeling, Gas Water Heating minimum efficiencies, non-compliant lighting modeling)
 - e. Adjusted savings logic for gut renovations
 - f. Updated Multifamily Decision Tree
 - g. Other minor updates throughout
 2. ERP Tables and Cx Plan Template – version updates to reflect above, as well as High EUI incentive formula reference fix

2. Tech Topics and Addendums:

- a. P4P NC Program Guidelines v4.1 Addendum #4. ***See attached.***
- b. P4P NC/EB Tech Topic Elevator Measure Guidance and Calculator. ***See attached.***



3. "In Every Issue"

a. Partner Portal:

- i. <http://www.njcleanenergy.com/p4p-portal-login>
- ii. Case sensitive password is: tRP47px

b. Submittal Procedures

- i. All new submittals (applications, ERPs Rev0, Installations Rev0, etc.) must be submitted to the P4P@njcleanenergy.com email
- ii. This also includes submittals uploaded to FTP or TRCNET. Please send an email to P4P@njcleanenergy.com notifying us of the upload and/or providing FTP access
- iii. All emails must contain Application Number (except new applications), Project Name, and Revision Number in the subject line.
- iv. Resubmittals/revisions may be emailed directly to your reviewer but should CC P4P@njcleanenergy.com in the event a reviewer is out of the office, etc.
- v. Sub-consultants must CC partner of record on all email correspondence.
- vi. For multi-building submittals we will be reaching out to the partner following application approval to advise on how best proceed with ERP submittals.

c. Partner Training Webinars are now live!

- i. To access the webinar course, go to www.njcelc.com
- ii. In the main blue menu bar, hover over Commercial, Industrial, and Local Government, and click Program Partners > Online Training > P4P Existing Buildings [or New Construction]>Enroll Now. It will prompt you to first create an account.
- iii. A completion certificate will be generated once the course and assessments are complete (8/10 score required for each assessment).
- iv. Course is broken out into short modules, which allows you to complete the entire course at your own pace, or only review certain sections.

d. Linkedin:

- i. "NJ Pay for Performance Partner Network" group has been established on LinkedIn to facilitate communication between partners.
- ii. If you are not yet a member, please search for the group and request to join. You must register for a free LinkedIn account first at www.linkedin.com

e. Stay informed on Energy Efficiency program updates by joining the [Energy Efficiency Committee listserv](#).

f. NJCEP New Security Policy

- i. TRC cannot send any customer data containing utility account numbers via regular e-mail unless directly communicating with customer or designated Partner. Must use approved secure method (*e.g. Microsoft Rights Management Sharing Application, 7zip encryption*)

4. Q&A

- a. Forward all future questions and points you'd like to discuss to P4P@njcleanenergy.com



Next Partner Conference Call will be
July 25th, 2018
2:00-2:30pm (EST)