



NOTICE:

Please be advised that final program inspections of solar installations will be scheduled upon project completion which is defined as completion of system installation in accordance with all manufacturers specifications and program guidelines including submission of final "As built" paperwork. Final "As built" paperwork requirements include, as applicable, Rebate Application and Final Confirmation Form, Page 3 of the Approval Letter, REIP Rebate Application, As-Built Checklist, evidence of Home Performance with ENERGY STAR Audit and the As-Built Technical Worksheet. **Incomplete final paperwork will delay processing;** the installer will be notified of missing or incomplete paperwork. All final paperwork will be held until all criteria are met. In addition to the program inspection, the installation must also pass a local code inspection and apply for utility interconnection as part of the program completion requirements. When a system meets program completion, it will receive an NJ certification number within 30 days.

Inspections will not be scheduled until final paper is deemed complete and accepted. Once the Market Manager has received and accepted final paper work from installers in the Quality Control (QC) program, the system owner will be contacted, and a final inspection will be scheduled. Please allow up to six weeks for the final acceptance and inspection process. ***The Market Manager team has committed that all complete final paperwork received before Monday, November 16, 2009 will be processed so that a program inspection will be completed before December 31, 2009.***

For solar installers participating in the Quality Assurance (QA) program, upon complete submission of a final paperwork, projects will be randomly selected for waiver or inspection. If an inspection is selected for waiver the installation must still pass a local code inspection and apply for utility interconnection.

Inspection protocols are transitioning from a QC to a QA program. Installers participating in the QA program can reduce their required program inspections from 100% to a minimum of 10%. In order to participate in the QA program solar energy installers must complete the Trade Ally QC to QA Training and complete at least three projects through the NJCEP. Training is provided at the Market Manager's location in Iselin, New Jersey and registration is required. ***Acceptance into this program can significantly reduce the amount of time needed to complete final paperwork processing and program final inspection.*** Registration information can be found at NJCleanEnergy.com.